

## Shade Canyon School Board Minutes

January 20, 2021

7:15 p.m. -- Public Session

Via Zoom

*Please note: any designated times for agenda items are estimates*

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection at [www.shadecanyon.org/founding-board](http://www.shadecanyon.org/founding-board).

### AGENDA

#### I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Reading of Shade Canyon's Mission and Vision

*Vision: We believe that by honoring simplicity, we nurture the spark of the individual and nourish a thriving community.*

*Mission: Cultivate inspired learners.*

- D. Adopt Agenda

#### II. RECOGNITIONS

- A. Acknowledgement of Visitors
  - 1. Gina Lyle-Griffin

#### III. COMMUNICATIONS

- A. Reports
  - 1. Report from Chair on attendance of School Development Gatherings on Jan. 11 and 12
    - a) Attendees: 11 on Monday, 15 on Tuesday
  - 2. Report from Chair and Treasurer on outreach from interested administrator and teachers
    - a) The Board Chair reported on outreach and response from prospective teachers and next steps

B. Announcements

1. Rob Brown supports our project
  - a) 5-term District Supervisor for Kelseyville (just finished his last term)
2. Upcoming meeting of Chair and Treasurer with KVUSD Superintendent Dave McQueen, Assistant Superintendent Tim Gill, and others

IV. PUBLIC COMMENT PERIOD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than \_\_\_\_ minutes pursuant to Board policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

V. CONSENT CALENDAR

A. The Governing Board is requested to approve the following:

1. EXPENSES OF INCORPORATION

WHEREAS, the Directors determine it to be in the best interests of the Corporation to provide for the payment of the expenses of incorporation and organization of the Corporation:

NOW THEREFORE, RESOLVED, that the President or Chairman of the Corporation be, and he hereby is, authorized and directed to pay the expenses of the incorporation and organization of the Corporation.

2. AUTHORIZATION TO FILE APPLICATIONS FOR TAX EXEMPTIONS

WHEREAS, the Directors desire to authorize the filing of applications for tax exemptions,

NOW THEREFORE, RESOLVED, that the President or Chairman be, and he hereby is, authorized to take all necessary steps and to execute all necessary instruments to apply for federal and California tax exemptions as a charitable nonprofit organization.

3. AUTHORIZATION TO ENTER INTO CONTRACTS

WHEREAS, the Directors desire to enable the President or

Chairman to enter into contracts related to the establishment of charter schools and all vendor contracts necessary to implement the educational programs contained in the charter petitions.

NOW THEREFORE, RESOLVED, that the President or Chairman of the Corporation be, and he hereby is, authorized to enter into the agreements relating to the establishment of charter schools, including but not limited to educational program contracts and business services contracts for the benefit of the Corporation.

4. ACCOUNTING METHOD

WHEREAS, the Directors desire to adopt the cash method of accounting:

NOW, THEREFORE, RESOLVED, that the Corporation shall utilize the cash method of accounting for all tax reporting requirements, unless otherwise required by law.

5. AUTHORIZATION TO HIRE EMPLOYEES

WHEREAS, the undersigned desire to hire employees to operate charter schools that are granted to Shade Canyon School.

NOW, THEREFORE, RESOLVED that the President or Chairman be, and he hereby is, authorized and directed to hire employees or to delegate the authority to hire employees.

**Board Approved unanimously**

B. Approve minutes of the first board meeting held on December 8, 2020.

**Board Approved unanimously**

VI. OLD BUSINESS

The board has no old business

VII. NEW BUSINESS

- A. ACTION ITEM: Discussion and possible approval of allotted time for public comment during board meetings.
  - 1. 3 minutes is suggested for public comment period **board approved unanimously**
  - 2. Generally the allotted time is per person
  - 3. We will designate a time keeper who is on the board
- B. ACTION ITEM: Discussion, nomination, and vote on adding Gina Lyle-Griffin as a Shade Canyon board member (Gina has been involved in the Early Childhood Education and Child Development field for 30+ years. She currently works for Lake County Public Health, sits on the LC Child Care Planning Council, and has connections with the LC Office of Education)
  - 1. The board had no questions for Gina
  - 2. Savannah nominates Gina and **board approved unanimously**
- C. ACTION ITEM: Discussion and possible approval of new target grades to open school with: TK-1, TK-2, or TK-3? (Review budget projections from DMS, as long as they arrive before the meeting)
  - 1. Budget not available- board will discuss at a future date
  - 2. Which grades will we offer in our starting year?
    - a) Original Plan was TK-1 but board discussed TK-3 as plan
      - (1) Would aim for 20 students per class (ideally multiple K's)
        - (a) Chair laid out questions related to budgets on this topic
      - (2) Grant funds available thru State of CA but 80 students required.
      - (3) Board requires more information before a decision can be made.
  - 3. How do we want to loop the grades?
- D. DISCUSSION ITEM: Vetting/interviewing/hiring process for interested potential employees who could also be potential founding team members for the petition
  - 1. Chair proposes that board members create a committee to vet and process thru hiring potential employees.
    - a) Morgan and Savannah are focusing on writing proposal
    - b) Gina warns about legality and sensitivity around this task

- c) Chair suggests someone taking on role of communicating with the Charter School Association
  - (1) Morgan to connect Nancy with CCSA contacts
  - (2) Goal is to find guidelines on the process
  - (3) Board also needs to determine what we are looking for in employees
  - (4) If meeting with the district superintendent feels resistant, we will work on pursuing the potential administrator, if it looks like we are receiving initial approval, we will delay with the potential administrator.
  - (5) If board gathers job descriptions, how to share:
    - (a) Remove name of charter
    - (b) Chair to Post as a document

Savannah left the meeting at 8:42pm

- E. ADVANCE PLANNING
- F. Next meeting date:

Board confirmed next board date: Tuesday, February 2nd 7:15pm

- G. Suggested Future Agenda Items.
  - 1. Regular board meeting schedule.
  - 2. Employee interview procedure
  - 3. Written Resignation of Incorporators--still researching whether this is necessary for us
  - 4. Conflict of Interest Code

ACTION ITEMS from 1/20 that were not discussed:

- 5. Discussion and possible approval of new board committee, with the job of developing and presenting standard procedure for vetting/interviewing interested potential employees and founding team members
- 6. DISCUSSION ITEM: Presentation and discussion of rough budget needs between now and petition authorization
- 7. DISCUSSION ITEM: Board fundraising strategy suggestions and brainstorming, both for schedule and methods
- 8. Discuss looping (teacher move with grades 1-5, and 6-8)

## VIII. ADJOURNMENT

- A. Meeting adjourned at 8:53pm